

**Society for Underwater Technology
Report and Financial Statements
for the year ended 30 June 2019**

**Company Number 00932590
Registered Charity 256659
Scottish Charity Number: SC043942**

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**Society for Underwater Technology
Financial Statements for the year ended
30 June 2019**

Legal and Administrative Information

The Council Members, who are the Trustees for the purpose of Charity Law, and also the Directors and Members for the purpose of Company Law, present their Report together with the Financial Statements for the year ended 30 June 2019.

President:	Professor R F Rayner
Chairman and Vice President:	D Saul
Hon Treasurer:	M R Cook
Hon Secretary:	D A Brookes
Chief Executive (CEO):	S Hall
Registered Office:	2 John Street, London, WC1N 2ES
Registered Charity:	256659
Company Number:	00932590
Independent Examiner:	Nunn Hayward LLP 2-4 Packhorse Road, Gerrards Cross, Buckinghamshire. SL9 7QE
Principal Bankers:	Barclays Bank plc and Bank of Scotland plc
Solicitors:	Hart Brown 2 Jenner Road Guildford Surrey GU1 3PW

Society for Underwater Technology
Council Members' Annual Report including Strategic Report
30 June 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Society's governing document is the Memorandum and Articles of Association and its full name is the Society for Underwater Technology Limited. The Society is a registered company limited by guarantee and a registered charity.

Council Members and their Interests

The Members serving on the Council throughout the year were as follows:

Dr D W Kirkley	I Knight	A Connelly (appointed 3.12.2018)
P Metcalf (resigned 3.12.2018)	D W Baker	S John (appointed 3.12.2018)
Prof Gwyn Griffiths	R A Binks	S Johnson (appointed 3.12.2018)
Prof R F Rayner	A Barwise	
D A Brookes	R Farrier	
C J Curran	M R Cook	
D M Saul	R Luff	
J Mann (resigned 3.12.2018)	C Milner (deceased 9 July 2019)	

None of the Members of the Council has any financial interest in the Society that requires disclosure under the Companies Act 2006. For Related Party transactions please see notes 11 and 21.

Council Members are appointed for three years by a ballot among members of the Society (members comprising the classes of Fellow, Individual Member and Corporate Member), and are drawn from among these Members. Candidates must be proposed and seconded by any two other Members. Ballot forms must be sent to Members twenty-eight days before the election, which is by simple majority, and this shall take place seven days before the Annual General Meeting. Those elected shall hold office from the conclusion of this Annual General Meeting. At the end of three years, a Council Member may stand for re-election, but no Member of Council may serve for more than six consecutive years.

New Council Members are not provided with a formal induction pack following their election, but are briefed verbally at the first meeting.

Organisational Structure

A Board of Trustees (The Council) of up to or similar to 18 members, who meet quarterly, administer the Society. A Chief Executive (CEO), who's not a trustee, is appointed by The Council to manage the day to day operations of the Society.

Branches of the Society are established under the authority of Council in accordance with the Memorandum and Articles of the Society. They will have their own organising committee with elected officers.

The results of branches of the Society whereby the UK charity either has control, or the branch is not deemed to be administratively autonomous are consolidated in the Financial Statements.

Details of remuneration of key management personnel are disclosed in note 11. Remuneration levels for key management personnel and other employees are set by the Executive Committee, whose members are set out on page 1. The overall gross salary allowance as presented in the budget is then ratified by the full Council.

OBJECTIVES AND ACTIVITIES

The Society is principally engaged in the promotion of awareness in all aspects related to underwater technology. Its Mission and Strategic Vision are described as follows:

Mission

The Society for Underwater Technology (SUT) is an international body actively promoting the development, dissemination and exchange of ideas, information and technology arising from or related to the underwater environment.

Strategic Vision

To maintain and develop SUT as the foremost society worldwide focusing on underwater technology, building on a reputation for high standards in publications, conferences and training courses; having a growing membership in the UK and abroad; and having significant influence with government and industry in relevant policy areas, and encouraging people to attain suitable qualifications and enter the field of underwater technology.

Society for Underwater Technology
Council Members' Annual Report including Strategic Report Cont/d
30 June 2019

Public Benefit

In keeping with the Charity Commission's key principles that there must be an identifiable benefit to the public or a section of the public, the Society has undertaken the following activities during this financial year:

- It has supported 5 undergraduate students on relevant courses at a total cost of £10,200 (2018: £10,000).
- Provided free of charge the most highly acclaimed on-line magazine in the field of underwater technology and sub-sea engineering, entitled UT³.
- Has organised free of charge Christmas Lecture Programmes in underwater technology for Schools in London, Portsmouth, Cardiff and Aberdeen.
- Provided numerous high quality subsidised training courses for industry.

Grant Making Policy

Grants are awarded to high-quality students at either undergraduate or postgraduate (one-year taught MSc) level undertaking courses relevant to the area of interest of the Society with the aim of encouraging more entrants to the marine disciplines.

STRATEGIC REPORT

Achievements and Performance

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

The Unrestricted Funds of the Society made a deficit of £68,627 after allowing for £17,014 in gains on investments and £12,052 for grants and awards. Please also refer to the Chairman's Report.

Financial Review

Reserves Policy

Free reserves are established and reviewed to ensure that the Society retains a level of funds to meet its forward obligations and to ensure it can reasonably maintain a level of service in line with its objectives. The Council Members consider this to be approximately 50% of average annual expected expenditure.

Educational Support Fund

As described in note 1 (c) of the accounts there has been a restatement of the comparatives following a review of the value of the fund which concluded that the only funds remaining were from transfers out of the general fund which meant that the Educational Support Fund was no-longer restricted. It was reclassified as designated as at 30 June 2018 and transferred back into General Funds.

Investments

There are no formal restrictions on the investments made by the Society.

Currently, the primary objective of holding fixed assets investments is the security they offer rather than the income that is generated. Investment income is shown in note 6 of the accounts and totalled £6,916 for the year (2018: £8,672) and a gain of £17,014 (2018: £11,991) was recognised on revaluation. Given this primary objective, the Members are satisfied with the returns the investments have provided in the period.

Plans for Future Periods

Please refer to the Chairman's Report for future plans and developments.

Principal Risks and Uncertainties

The Council Members actively review the major risks which the charity faces and confirm that they have established systems to mitigate the significant risks.

Operational Risk

These systems are being put into a more formalised structure and are designed to reduce the likelihood of the risk and to lessen the impact on the Society should those risks materialise. Key risks at present are assessed as being associated with the Society's necessary global expansion and the concomitant development of IT structures to support this. However, no reason is seen to amend further the Reserves Policy as detailed above.

Society for Underwater Technology
Council Members' Annual Report including Strategic Report Cont/d
30 June 2019

Principal Risks and Uncertainties continued

Financial Risk

The Members remain cautious in terms of the Society's investment strategy and are satisfied they have taken appropriate steps to ensure that reserves are not placed at any undue risk. During the period and at the Balance Sheet date, the majority of balances held at bank were held in either current or deposit accounts with High Street banks. The make-up of fixed asset investments is given in note 14 of the Financial Statements. The majority of these investments are placed in two Charities Official Investment Funds.

Going concern

The Council Members have given due consideration to the ability of the Society to continue as a going concern. There has been an expected reduction in income because the quintennial OSIG conference did not fall within this financial year, however, planning is already underway for the 2022 event. The Members also reviewed the monies received and expended by the Educational Support Fund and were able to ascertain that the restricted element of the fund had been fully expended leaving the Society with only a designated element in the fund. This gives some flexibility to the members when they are determining how to manage the shortfall in income that currently arises in the years without a major conference. Further cost cutting measures have been put into place including moving to a new premises; the decision to bring in-house as much editing as possible; and the decision to move to an independent examination. The Society continues to meet its minimum reserves policy of holding fifty percent of the expected next year's expenditure in reserves. The Members are, therefore, satisfied that the going concern basis remains appropriate.

FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS

No funds are held as custodian trustee on behalf of the others.

STATEMENT OF COUNCIL MEMBERS' RESPONSIBILITIES

The Council Members are responsible for preparing the Report and the Financial Statements in accordance with applicable law and regulations.

Company Law requires the Council Members to prepare financial statements for each financial year. Under that law the Council Members have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Council Members must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Society and of the surplus and deficit of the Society for that period. In preparing these financial statements, the Council Members are required to:

- observe the methods and principles in the Charities SORP;
- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Society will continue its activities.

The Council Members are responsible for keeping adequate accounting records that are sufficient to show and explain the Society's transactions and disclose with reasonable accuracy at any time the financial position of the Society and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO INDEPENDENT EXAMINER

So far as the Council Members are aware, there is no relevant information of which the Society's Independent Examiner is unaware, and each Council Member has taken all the steps that he or she ought to have taken as a Council Member in order to make himself or herself aware of any relevant information and to establish that the Society's Independent Examiner is aware of that information.

This report has been prepared having taken advantage of the small companies exemption in the Companies Act 2006.

On behalf of the Council



D Saul
Chairman of the Council
Dated: 24 October 2019



D A Brookes
Honorary Secretary

**Independent Examiner's Report to the Trustees of
Society for Underwater Technology
30 June 2019**

I report on the accounts for the trustees on my examination of the accounts of Society for Underwater Technology for the year ended 30 June 2019 as set out on pages 6 to 19.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act); the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

The Society's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Certified Chartered Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tom Lacey FCCA
Nunn Hayward LLP
Chartered Accountants
2-4 Packhorse Road
Gerrards Cross
Buckinghamshire
SL9 7QE

Date: 24 October 2019

Society for Underwater Technology
Statement of Financial Activities
(Incorporating the Income and Expenditure Account)
For the year ended 30 June 2019

	Note	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Income					
Donations and legacies	2	3,469	1,540	5,009	3,003
<i>Income from charitable activities:</i>					
Memberships, conferences and events	3	306,471	4,600	311,071	639,999
<i>Income from other activities:</i>					
Other incoming resources		271	-	271	235
Investment income	6	6,916	-	6,916	8,672
Total income		<u>£317,127</u>	<u>£6,140</u>	<u>£ 323,267</u>	<u>£ 651,909</u>
Expenditure					
<i>Expenditure on charitable activities:</i>					
Charitable activities	7	402,768	6,140	408,908	654,194
Total expenditure		<u>£ 402,768</u>	<u>£6,140</u>	<u>£408,908</u>	<u>£ 654,194</u>
Net income / (expenditure) before gains / (losses) on investments		(85,641)	-	(85,641)	(2,285)
Net gains / (losses) on investments	14.3	17,014	-	17,014	11,991
Net income / (expenditure)		<u>(68,627)</u>		<u>(68,627)</u>	<u>9,706</u>
Transfers between funds		-	-	-	-
Net Movement in Funds		<u>(68,627)</u>	<u>-</u>	<u>(68,627)</u>	<u>9,706</u>
Reconciliation of funds					
Total funds brought forward		379,385	-	379,385	369,679
Total funds carried forward		<u>£ 310,758</u>	<u>£-</u>	<u>£310,758</u>	<u>£ 379,385</u>

Net income is derived from continuing operations for the above two financial years.

All gains and losses recognised in the year are included above.

The notes on pages 8 to 19 form part of these financial statements

**Society for Underwater Technology
Balance Sheet
As at 30 June 2019**

	Note	2019		2018	
		£	£	£	Restated £
Fixed assets					
Tangible assets	13		9,396		17,349
Investments	14		214,246		241,121
			<u>223,642</u>		<u>258,470</u>
Current assets					
Publications stock	15	16,850		17,007	
Debtors	16	75,783		67,715	
Cash at bank and in hand		25,640		78,155	
			<u>118,273</u>	<u>162,877</u>	
Creditors: Amounts falling due within one year	17	<u>31,157</u>		<u>41,962</u>	
Net current assets			<u>87,116</u>		<u>120,915</u>
Net assets			<u>310,758</u>		<u>£ 379,385</u>
Funds of the charity:					
Unrestricted income funds			<u>310,758</u>		<u>379,385</u>
			<u>£ 310,758</u>		<u>£ 379,385</u>

Total funds as stated above include a Fair Value Reserve £166,438 (2018: £164,985) (see note 14.3).

The Council Members acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements so far as applicable to the company.

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies for the year ended 30 June 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2019 in accordance with section 476 of the Companies Act 2006.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Council on 24 October 2019 and signed on its behalf by:

On behalf of the Council

David Saul

**D Saul
Chairman of the Council**



**D A Brookes
Honorary Secretary**

**Company Number: 00932590
Registered Charity Number: 256659**

The notes on pages 8 to 19 form part of these financial statements.

**Society for Underwater Technology
Notes to the Financial Statements
For the year ended 30 June 2019**

1. Accounting policies

The principle accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 – effective 1 January 2015) - (Charities SORP 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Charities Act 2011, Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

Society for Underwater Technology meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The legal and actual status of affiliated operations is periodically assessed by the charity. As a result the charity concludes that the operations in Perth (Australia), Houston (USA), Melbourne (Australia), West Africa, Rio de Janeiro (Brazil), Kuala Lumpur (Malaysia), Singapore and Beijing (China) do not qualify as subsidiaries under the Companies Acts 2006 or as branches under the guidance laid out by the Charities SORP (FRS 102). The detailed review of the constitutions and operations concluded that they are administratively autonomous and should therefore not be consolidated. The Society for Underwater Technology Norway NUF was established as a Norwegian branch of a foreign enterprise (NUF). The constitution of this operation varies from those mentioned above and it qualifies as a branch under the Charities SORP (FRS 102) as a result is treated as a subsidiary. The Society has taken advantage of the exemption from preparing group accounts as per SORP FRS102 (2015) S.24.6 Appendix 3 A.11.

The presentation currency is £ Sterling rounded to nearest £1.

b) Preparation of the accounts on a going concern basis

The Council Members have given due consideration to the ability of the Society to continue as a going concern. There has been an expected reduction in income because the quintennial OSIG conference did not fall within this financial year, however, planning is already underway for the 2022 event. The Members also reviewed the monies received and expended by the Educational Support Fund and were able to ascertain that the restricted element of the fund had been fully expended leaving the Society with only a designated element in the fund. This gives some flexibility to the members when they are determining how to manage the shortfall in income that currently arises in the years without a major conference. Further cost cutting measures have been put into place including moving to a new premises; the decision to bring in-house as much editing as possible; the decision to move to an independent examination. The Society continues to meet its minimum reserves policy of holding fifty percent of the expected next year's expenditure in reserves. The Members are, therefore, satisfied that the going concern basis remains appropriate.

c) Restatement of the comparative values

During the year the Society reviewed the values previously held under the classification 'Restricted Funds'. It was found that the original values donated with restrictions had been fully expended and the amounts now held by the Society relate to transfers made by the trustees out of the General Fund to support the continued provision of grants to students. The Charity Commission was consulted and confirmed that the Council Members had not created restricted funds with these transfers and that in fact the monies ring fenced were designated funds. The Society has, therefore, chosen to restate the comparatives showing the activity previously disclosed as restricted fund activity within the General Fund on the SOFA. The value brought back into the General Fund classification at 31 March 2018 was £189,425.

Society for Underwater Technology
Notes to the Financial Statements Cont/d
For the year ended 30 June 2019

1. Accounting policies – cont'd

The table below shows how the comparative values have changed across the financial statements.

		2018 Original Values		2018 Revised Values	
		General	Restricted	General	Restricted
		Fund	Fund	Fund	Fund
		£	£	£	£
Restated SOFA values					
Donations received	2	3,003	-	312	2,691
Dividends received	6	6,916	742	7,658	-
NSB Interest received	6	126	10	136	-
Grants payable to individuals	8	800	10,000	8,109	2,691
Gains on investments	14.3	10,762	1,229	11,991	-
Restated balance sheet values					
Investments	14	220,128	20,993	241,121	-
Unrealised gain included in investments	14.3	148,837	16,148	164,985	-
Current Assets		(5,555)	168,432	162,877	-

d) Fund accounting

The principles of fund accounting, as described in the Statement of Recommended Practice, Accounting and Reporting by Charities: the Charities SORP (FRS 102), have been applied in the preparation of these financial statements.

Funds held by the Society are either:

Unrestricted general funds

These are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Designated general funds

The Society has designated general funds which it applies to the provision of the awards made to students. Monies that are designated by the Council Members can be moved back within the unrestricted general funds should the Council Members so decide.

Restricted funds

These funds can only be used for this purpose within the objects of the Society. The Society's restricted funds were all fully expended during the year and, therefore, there is no fund analysis relating to balance sheet values at the year end.

e) Tangible fixed assets

Assets are capitalised at cost when the economic benefit of ownership will spread over a number of years.

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset evenly over its expected useful life as follows:

Office furniture and equipment	20% reducing balance
Computer	33% straight line

f) Publications stock

Stock is valued at the lower of net realisable value and cost.

g) Investments

Investments are valued at the prevailing market price as at the Balance Sheet date. Realised and unrealised gains (or losses) are reflected in the Statement of Financial Activities in the year in which they occur. No distinction is made between realised and unrealised gains in the Statement of Financial Activities as the Trustees consider that the disclosure of total gains/losses show a truer and fairer view.

Society for Underwater Technology
Notes to the Financial Statements Cont/d
For the year ended 30 June 2019

1. Accounting policies – cont'd

- h) **Debtors**
Debtors are recognised at the settlement amount due less any provisions for doubtful debts. Prepayments are valued at the amount prepaid, calculated on a month by month basis.
- i) **Creditors**
Creditors are recognised where the Society has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount.
- j) **Voluntary income**
Voluntary income is recognised on receipt.
- k) **Events Income**
Events income is included when receivable.
- l) **Subscriptions**
Membership subscriptions are accounted for on a receivable basis.
- m) **Grants Payable**
Grants payable are charged against income upon approval of the grant, in so far as the grant is payable from current resources.
- n) **Expenditure**
Charitable activities represent all costs incurred by the Society in meeting its charitable objectives.

Governance costs are incurred in connection with the management and administration of the charity. These include central management and administration costs, organisational costs and costs incurred to ensure compliance with constitutional and statutory requirements.

Each natural category of costs is considered individually and allocated on a percentage basis by function.
- o) **Operating Leases**
Operating lease rentals are charged to the profit and loss account as incurred.
- p) **Foreign Currencies**
Assets and liabilities denominated in foreign currencies are translated at the rate of exchange ruling at the Balance Sheet date. Transactions are translated at the rate of exchange ruling at the date of the transaction. All exchange differences are reflected in the Statement of Financial Activities.
- q) **Legal Status of the Charity**
The charity is a private company, registered in England and Wales, limited by guarantee and has no share capital. The registered office and company number are shown on page 1.

2. Income from donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Restated 2018 £
Restricted donations	-	3,469	3,469	312
ESF Donations	-	1,540	1,540	2,691
	<u>£ -</u>	<u>£5,009</u>	<u>£ 5,009</u>	<u>£ 3,003</u>

Society for Underwater Technology
Notes to the Financial Statements Cont/d
For the year ended 30 June 2019

3. Income from charitable activities	Note	2019 £	2018 £
Membership subscriptions	3.1	181,698	174,397
Conferences and seminars	4	119,104	424,155
Fees for services	5	2,500	30,500
Publications, journals, newsletters and educational products		7,769	10,947
		<u>£ 311,071</u>	<u>£ 639,999</u>
3.1 Membership subscriptions		2019 £	2018 £
Corporate members		132,782	128,713
Individual members		48,916	45,684
		<u>£ 181,698</u>	<u>£ 174,397</u>

Society for Underwater Technology
Notes to the Financial Statements Cont/d
For the year ended 30 June 2019

4. Conferences and seminars

	2019			2018		
	Fees £	Direct Costs £	Surplus/ (Deficit) £	Fees £	Direct Costs £	Surplus/ (Deficit) £
Courses						
Subsea Awareness – Kuala Lumpur	-	-	-	(1,051)	-	(1,051)
Subsea Technical Offshore Site Investigation & Geotechnics – Courses New Technology for Field Life-share of profit	-	-	-	2,000	-	2,000
	1,800	1,800	-	-	-	-
	2,477	-	2,477	-	-	-
SUT-OSIG/EEEGR	6,020	2,475	3,545	-	-	-
ECOSIGG	1,433	1,034	399	-	-	-
Conferences and workshops						
OSIG 2017	-	(2,099)	2,099	277,315	197,713	79,602
Oceanology International 2018	-	-	-	(*)12,925	13,998	(1,073)
All Energy 2019/2018	-	915	(915)	(*)8,913	9,822	(909)
SUT/Masts Workshop 2018	1,750	3,033	(1,283)	2,550	4,022	(1,472)
Kuala Lumpur Subsea Processing	-	-	-	586	-	586
Research						
BRIDGES	8,953	1,338	7,615	13,159	488	12,671
Other events						
Annual General Meeting	4,600	5,961	(1,361)	4,550	5,755	(1,205)
Christmas Lecture	1,880	4,941	(3,061)	1,880	3,996	(2,116)
Branch activities						
London & South England						
Evening Meetings	255	471	(216)	5,959	3,889	2,070
Other events	1,199	1,236	(37)	11,718	10,689	1,029
OSOA	-	-	-	8,135	5,825	2,310
Global Offshore Projects	-	-	-	1,133	603	530
Aberdeen						
Subsea Awareness	54,200	13,475	40,725	27,260	6,121	21,139
Sponsorship of events	10,000	444	9,556	15,000	167	14,833
Introduction to Subsea Facilities	-	-	-	229	-	229
Golf Day	2,967	2,147	820	2,254	3,448	(1,194)
Evening Meetings	4,235	3,196	1,039	3,370	4,517	(1,147)
Annual General Meeting	4,833	7,762	(2,929)	10,217	10,357	(140)
Breakfast Meeting	2,957	2,030	927	2,808	1,985	823
SUT+	133	293	(160)	9,920	2,961	6,959
Other events	5,426	3,289	2,137	-	-	-
Newcastle						
Evening Meetings	1,353	1,720	(367)	721	623	98
Sponsorship	1,600	-	1,600	1,000	-	1,000
Engineering under the Waves	1,033	1,202	(169)	1,600	896	704
Other events	-	-	-	4	-	4
	<u>£119,104</u>	<u>£56,663</u>	<u>£62,441</u>	<u>£424,155</u>	<u>£287,875</u>	<u>£136,280</u>

(*) Income shown above under Conferences and workshops for Oceanology International 2019 and All Energy 2019 excludes income for Fees and services, which is presented separately in note 5.

Society for Underwater Technology
Notes to the Financial Statements Cont/d
For the year ended 30 June 2019

5.	Fees for services	2019	2018
		£	£
	All Energy Conference	2,500	2,500
	Oceanology International 2018	-	18,000
	Subsea Technology Trends Study	-	5,000
	Offshore Europe	-	5,000
		<u>£ 2,500</u>	<u>£ 30,500</u>

6.	Investment income	2019	2018
		£	£
	Charities Official Investment Fund		
	Dividends received	6,659	7,658
	Government Securities		
	Interest received	-	845
	NSB Investment Account		
	Interest received	16	136
	Bank interest		
	Interest received	241	33
		<u>£ 6,916</u>	<u>£ 8,672</u>

7.	Analysis of expenditure on charitable activities	Note	Unrestricted Funds	Restricted Funds	Total 2019	Restated 2018
			£	£	£	£
	Direct charitable expenditure					
	Grants payable to individuals	8	10,512	1,540	12,052	10,800
	Other direct charitable expenditure	9	392,256	4,600	396,856	643,394
			<u>£402,768</u>	<u>£6,140</u>	<u>£408,908</u>	<u>£ 654,194</u>

8.	Grants payable	Unrestricted Funds	Restricted Funds	Total 2019	Restated 2018
		£	£	£	£
	Undergraduates	8,660	1,540	10,200	10,000
	Postgraduates	-	-	-	-
	Awards	1,852	-	1,852	800
		<u>£ 10,512</u>	<u>£ 1,540</u>	<u>£12,052</u>	<u>£ 10,800</u>

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9. Other direct charitable expenditure

	Unrestricted Funds	Restricted Funds	Total 2019	Restated 2018
	£	£	£	£
Accountancy	6,000	-	6,000	8,584
Examiner's/Auditor's remuneration	3,000	-	3,000	6,500
Bad debts	-	-	-	5,989
Bank charges	3,991	-	3,991	5,819
Conferences and seminars (Note 4)	52,063	4,600*	56,663	287,875
Publications, journals and newsletters	12,080	-	12,080	18,823
Committee expenses	4,372	-	4,372	4,375
Computer maintenance	9,695	-	9,695	11,113
Depreciation	8,130	-	8,130	7,445
Disposal of assets	235	-	235	-
Exchange rate differences	92	-	92	26
Insurance	767	-	767	1,759
Lease of equipment	515	-	515	237
Marketing and advertising	9,980	-	9,980	13,398
Postage	1,235	-	1,235	1,426
Professional fees	16,192	-	16,192	11,133
Rent, rates, light and heat	30,751	-	30,751	31,119
Staff recruitment and training	1,163	-	1,163	1,092
Salaries	219,852	-	219,852	205,708
Stationery and office expenses	6,206	-	6,206	13,237
Subscriptions	914	-	914	739
Telephone	5,023	-	5,023	6,997
	<u>£392,256</u>	<u>£4,600</u>	<u>£396,856</u>	<u>£ 643,394</u>

*The restricted expenditure relates to the hire of the premises for the Annual General Meeting which is funded by a restricted donation.

10. Analysis of support and governance costs

The charity initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. The table shown overleaf details the analysis of these support and governance functions. These values are included in the costs shown in note 9.

	General Support	Governance Function	Total	Basis of apportionment
	£	£	£	£
Independent examination fee	-	3,000	3,000	Wholly attributable
Accountancy fee to IE	-	6,000	6,000	Wholly attributable
Bank charges	3,991	-	3,991	Wholly attributable
Committee expenses	438	-	438	Usage allocation
Computer maintenance	2,909	-	2,909	Allocated on time
Depreciation	2,439	-	2,439	Allocated on time
Insurance	230	-	230	Allocated on time
Lease of equipment	155	-	155	Allocated on time
Postage	124	-	124	Usage allocation
Professional fees	16,192	-	16,192	Wholly attributable
Rent, rates and heat and light	9,225	-	9,225	Allocated on time
Staff recruitment and training	349	-	349	Allocated on time
Salaries	65,956	-	65,956	Allocated on time
Stationery and office expenses	1,241	-	1,241	Usage allocation
Subscriptions	457	-	457	Apportioned equally
Telephone	1,507	-	1,507	Usage allocation
Marketing	4,990	-	4,990	Apportioned equally
Exchange rate differences	92	-	92	Wholly attributable
	<u>£110,295</u>	<u>£9,000</u>	<u>£119,295</u>	

Where not otherwise stated, support costs as shown above have been calculated on a pro rata basis in line with the staff salaries allocation.

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11. Staff costs

	2019	2018
	£	£
Staff costs:		
Wages and salaries	190,582	183,905
Social security costs	19,373	16,711
Defined contribution pensions	4,250	2,289
Other staff costs	6,810	3,895
	£ 221,015	£ 206,800

The average number of employees, analysed by function was:

	2019	2018
Direct charitable activities	3	3
Management and administration of the charity	3	3

The Trustees did not receive any remuneration or reimbursed expenses during the year (2018: £nil).
Total employee benefits of key management personnel amounted to £68,493 (2018: £66,298).

Employees earning more than £60,000 during the year:

	2019	2018
£60,001 - £70,000	1	1

12. Taxation

The Society is a registered charity and, therefore, no tax liability arises on the results for the year to the extent that income and gains are applied to the Society's charitable objects.

13. Tangible fixed assets

	Office furniture and equipment	Computers	Total
	£	£	£
Cost			
As at 1 July 2018	16,545	80,617	97,162
Additions	-	415	415
Disposals	(12,350)	(38,263)	(50,613)
	As at 30 June 2019	42,769	46,964
Depreciation			
As at 1 July 2018	14,423	65,390	79,813
Charge for the year	121	8,009	8,130
On disposals	(12,161)	(38,214)	(50,375)
	As at 30 June 2019	35,185	37,568
Net book value at 30 June 2019	£1,812	£7,584	£9,396
Net book value at 30 June 2018	£2,122	£15,227	£17,349

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Notes to the Financial Statements Cont/d
For the year ended 30 June 2019

14. Fixed assets investments

14.1 Summary

	2019		2018	
	£ Cost	£ Valuation	£ Cost	£ Valuation
a) Charities Official Investment Fund	45,702	213,892	50,141	216,793
b) NSB investment account	-	-	23,889	23,889
c) Listed investments	2,106	354	2,106	439
	<u>£ 47,808</u>	<u>£ 214,246</u>	<u>£ 76,136</u>	<u>£ 241,121</u>

14.2 Movements on investments

	2019 £	2018 £
Market value at 30 June 2018	241,121	248,323
Transfers/Disposals	(44,074)	(19,319)
Gains/(losses) on revaluations	17,014	11,991
Interest on NSB	185	126
Market value at 30 June 2019	<u>£ 214,246</u>	<u>£ 241,121</u>

14.3 Reconciliation of movement in unrealised gains on investment assets

	2019 £	2018 £
Unrealised gains at 30 June 2018	164,985	152,455
Transfer	-	-
(Loss)/Gain on disposal	(15,561)	539
Unrealised gains/(losses) in year	17,014	11,991
Unrealised gains at 30 June 2019	<u>£ 166,438</u>	<u>£ 164,985</u>

15. Publications stock

	2019	2018
Books for resale	<u>£16,850</u>	<u>£ 17,007</u>

During the year there was no change to the impairment provision (2018: £(2,166)) and £157 of stock was expensed to the Statement of Financial Activity.

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Notes to the Financial Statements Cont/d
For the year ended 30 June 2019

16. Debtors	2019 £	2018 £
Trade debtors	11,402	19,474
Prepayments and accrued income	52,012	34,937
Other debtors	12,369	13,304
	<u>£ 75,783</u>	<u>£ 67,715</u>
17. Creditors: Amounts falling due within one year	2019 £	2018 £
Trade creditors	7,966	14,527
Deferred income	7,472	5,511
Social Security and Other Taxes	6,511	5,886
Accruals	5,215	12,550
Other creditors	3,993	3,488
	<u>£ 31,157</u>	<u>£ 41,962</u>
17.1 Deferred income included in creditors due within one year	2019 £	2018 £
Opening balance as at 1 July 2018	5,511	142,067
Deferred in the year	7,472	5,511
Released in the year	(5,511)	(142,067)
	<u>£ 7,472</u>	<u>£ 5,511</u>

Income is deferred when it has been either invoiced or received in the current financial year but relates to future periods.

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Notes to the Financial Statements Cont/d
For the year ended 30 June 2019

18. Limited liability of members

In accordance with the Memorandum and Articles of Association, Fellows, Individual Members and Corporate Members (but not Associate Members and Student Members) are deemed to be Members of the Society within the context and as such have a limited liability of £5 per member in the event of the Society being wound up.

19. Restricted funds

	Balance 30 June 2018 Restated	Incoming Resources	Movement in Fund Expenditure and Gains/(losses)	Transfers	Balance 30 June 2019
Society for Underwater Technology					
Educational Support Fund	-	1,540	1,540	-	-
Trinity House Events Limited		4,600	4,600	-	-
	-				
Totals	<u>£-</u>	<u>£ 6,140</u>	<u>£ 6,140</u>	<u>£-</u>	<u>£ -</u>

The Education Support Fund was established to provide educational grants to students. The original restricted funds have all been expended (as disclosed in Accounting Policies note 1c). Each year collections are made at Society meetings to contribute towards the grants which continue to be made out of designated funds. The amounts collected during the year are fully expended during the year.

The Trinity House Events Limited's Fund arose because of a restricted donation to fund costs of the Annual General Meeting. This was fully expended in the year.

Fair value reserve

The unrealised gains table shown in note 14.3 represent the value of the Fair value reserve held within the General Fund.

20. Operating leases

At 30 June 2019, the Society was committed to making the following minimum payments under non-cancellable operating leases expiring:

	2019 £	2018 £
Within one year	1,533	-
Between 2 and 5 years	64,680	46,742
	<u>£ 66,213</u>	<u>£ 46,742</u>

During the year £26,229 (2018: £23,304) of operating lease payments were recognised as an expense.

21. Related party transactions

There are no related party transactions in the current and prior year requiring disclosure in the financial statements.

Society for Underwater Technology
Notes to the Financial Statements Cont/d
For the year ended 30 June 2019

22. Comparative Statement of Financial Activity (Restated)

	Note	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Income					
Donations and legacies	2	312	2,691	3,003	7,486
<i>Income from charitable activities:</i>					
Memberships, conferences and events	3	635,449	4,550	639,999	321,933
<i>Income from other activities:</i>					
Other incoming resources		235	-	235	540
Investment income	6	8,672	-	8,672	9,959
Total income		<u>£ 644,668</u>	<u>£ 7,241</u>	<u>£ 651,909</u>	<u>£ 339,918</u>
Expenditure					
<i>Expenditure on charitable activities:</i>					
Charitable activities	7	646,953	7,241	654,194	478,966
Total expenditure		<u>£ 646,953</u>	<u>£ 7,241</u>	<u>£ 654,194</u>	<u>£ 478,966</u>
Net income / (expenditure) before gains / (losses) on investments		(2,285)	-	(2,285)	(139,048)
Net gains / (losses) on investments	14.3	11,991	-	11,991	20,646
Net income / (expenditure)		9,706	-	9,706	(118,402)
Transfers between funds		-	-	-	-
Net Movement in Funds		9,706	-	9,706	(118,402)
Reconciliation of funds					
Total funds brought forward		369,679	-	369,679	488,081
Total funds carried forward		<u>£ 379,385</u>	<u>£ -</u>	<u>£ 379,385</u>	<u>£ 369,679</u>